



Town of LaGrange Parks & Recreation Fall Festival Vendor Registration Form



Name _____ Vendor/Business Name _____

Full Address _____

Phone # _____ E-Mail Address _____

TYPE OF MERCHANDISE/BOOTH _____

Please describe in detail what activity or item you will be offering at your booth:

Spaces are approximately 8 feet. **Vendors must supply their own tables and chairs.**

Do you require electricity? _____ Will you donate an event prize? _____

Are there items you wish to sell? If so, explain _____

Those wishing to sell food must pick up a Health Dept. Permit application in the Recreation Office ASAP and return completed application and permit fee to Recreation Office at least 30 days prior to event for processing and approval. Certain vendors will be required to provide Certificate of Insurance naming the Town of LaGrange as additional insured.

Non-Profit Group _____ Y _____ N

PERMISSION/AGREE TO HOLD HARMLESS:

As the participant signed below, knowing fully that the Town of LaGrange Parks and Recreation Department and the Community Day Committee provide this special event and all aspects associated with these being -Facility (s), and Equipment: I hereby: 1. Agree to furnish my own insurance in case of injury, 2. Assume all risks and responsibilities of possible injury involved with participating in this special event. 3. Further agree to indemnify and hold harmless the Town of LaGrange, department or employees, to include volunteers, from liability resulting from my participation in this event.

Vendor Signature _____ Date _____

Please note: Application does not guarantee approval of a booth request. The Parks & Recreation Director and/or Town Board reserve the right to deny application.

Please mail registration form to:

Town of LaGrange
Attn: Parks & Recreation Department
120 Stringham Rd.
LaGrangeville, NY 12540

**Fall Festival is Sunday, October 2nd
Noon-4pm
Freedom Park
Raindate: October 16th**